Activity: Building Ethical Considerations into a Project/Assessment

Part 1: Purpose & People

What do we want to learn?	
Who should shape the project?	
Who might be missed?	

Part 2: Participation

How do we invite/recruit people to participate?	
How do we explain the project and gain their informed consent?[1]	
How do we make the project accessible and actually collect the data?	

[1] TCPS2 (2022) – Article 3.2

Part 3: Information & Accountability

What specific data will we collect and why?	
How do we protect and interpret the data? • *Collection security* • *Data transmission* • *Who has access to what? How does the data get shared?* • *How does the data get transformed and stored?* • *When does data get deleted (parts & whole)?*	
Stewardship, Ownership, and Storytelling • *Who will be responsible for the data?* • *Who owns the data?* • *Who will receive/retain the data/findings, and in what form?* • *How will the data get reported?* • *Who will ensure the "story" is told well?* • *Who can participants turn to for questions?*	

Framework Questions for Thinking Through Issues				
Activity Part	**“What is the concern?”**	**“Who could be affected?”**	**“What would you change and how?”**	**What still needs advice or clarification?**

COMMUNITY RESEARCH ETHICS OFFICE

Strengthening and Supporting Community Research
Waterloo Region, Ontario, Canada and Internationally

Principles of Research Ethics

Respect for Persons

- **Free and Informed Consent**
  Researchers will inform participants in clear language: what they will be asked to do; risks/benefits of participation; how their information will be used; their rights as a participant; etc.
- **Autonomy and Voluntariness**
  Potential participants understand that they will have the choice how or if their data will be used, without negative consequence
- **Vulnerability**
  All people, regardless of capacity, will be fully informed directly and/or through those authorized to make decisions on their behalf

Concern for Welfare

- **Balance of Risks and Benefits**
  Harm to individuals, groups, and society, through the research process or its results, will be mitigated where foreseen. Harm may be: social, behavioural, psychological, physical, or economic
- **Participant Perspective**
  In all aspects of the research, participants' perspective and context (social, economic, cultural) will be considered
- **Confidentiality**
  Anonymity, confidentiality, and the privacy of participants, including any potential limitations, will be fully explained through the consent process

Concern for Justice

- **Equitable Treatment**
  All persons impacted by the research will be treated with equal respect and concern; the benefits of the research will be shared, where feasible, with all of those affected by its results
- **Appropriate inclusion**
  Individuals or groups will not be excluded from research for reasons unrelated to the research (e.g. gender, race, ethnicity, age, or disability
- **Power**
  Researchers will be cognizant of, and work to mitigate, imbalances in power - between themselves and participants, among individual participants, or between participants and the groups to which they belong

Respect for Community

- **Understanding the Community**
  Researchers will seek to understand and include relevant geographic or organizational communities and/or communities of interest related to their research
- **Respect for Community**
  Researchers will learn about and respect a community's cultural traditions, customs, and codes of conduct through the development of respectful relationships, collaboration, and engagement where appropriate
- **Community Inclusion**
  Communities and groups relevant to or likely to be affected by the research will be included in shaping the research and benefitting from its results